

## **Want to Put on a Storytelling Show? Here's How Arctic Entries Can Help!**

Thank you for contacting Arctic Entries (“AE”) for assistance with your storytelling program! Below is a short breakdown of what AE offers, how much it costs, and a few other things to know about working with us. Please note that as we are a volunteer-run organization, all services are subject to volunteer availability.

### **Consultation Package**

Services Provided. AE will provide consultation on venue, theme, and storyteller selection. An AE representative will attend a group rehearsal approximately one week before the show to coach storytellers and provide additional show planning advice.

Add-ons: Additional services, including show hosting and recruiting assistance may be available on request, subject to an upward adjustment of the fee.

Promotion. AE will help promote your event at its discretion--we can't always promise that we'll announce it from our stage, but we'll get it up on social media and do what we can!

Fee: \$350

Fee Waiver: Your group may apply for a fee waiver of some, or all, of the \$350 fee via email to the AE Partnerships Committee at [storyboard@arcticentries.org](mailto:storyboard@arcticentries.org). Each waiver determination is made on a case-by-case basis, taking into consideration factors including the nature of the event (commercial v. charitable) and the organization's ability to pay. We are all volunteers, which means that all fees received go directly to supporting AE operations and overhead.

Expenses: If an AE Story Board member is asked to travel to assist with a show, your group will be responsible for reimbursing reasonable travel costs – lodging, food, and mileage/airfare – or otherwise providing those necessities. More details available on request.

### **Naming Your Event**

Our audience is loyal, and we are careful to ensure that any event called “Arctic Entries” or using our logo is fully planned and run by us. For that reason, we are unable to allow other organizations to call their own events “Arctic Entries” or use our logo, even when we provide some assistance.

Ok: “in the spirit of Arctic Entries,” “in the style of Arctic Entries,” “in collaboration with Arctic Entries”  
Not ok: “Arctic Entries,” any use of the AE logo

We suggest you name your show something that combines the name/purpose of your group with the idea of storytelling. Some examples include “Common Cents” (AK Common Ground program with a

financial theme) and “Beyond Borders” (Alaska Institute for Justice Immigration stories). Puns tend to go over well ☺.